



FOREST RIDGE
Holly Day Parade
& Fair

SATURDAY, DECEMBER 7, 2019 1 PM
Participants Information Sheet

Important day of event planning and check - in information!

Streets will close at 12:30 and the Parade Kicks Off promptly at 1 PM
Please arrive before 12:30 PM!

Vehicles, not in the parade, need to be parked in the overflow parking area, and then participants should walk to the **“CHECK-IN” Tent**, confirm your arrival, and locate to your designated line-up placement.

We will have volunteers that will direct you to your designated location.

Please see attached maps for Check-In TENT and approximate fair and parade staging locations.

VOLUNTEERS:

Float Assembly Teams: Report to the tennis courts by 9:00 AM.

Staging: Please report by 10 AM on the ‘greens’.

Parade Marshals (Men’s Committee) & Lineup: Please report to check-in tent by 11 AM.

Check-in Station Team: Please report at 11:00 AM.

Fair Only Volunteers, Please report between 1:30-1:45 PM, unless otherwise instructed.

PARADE PARTICIPANTS: To avoid traffic congestion, larger vehicles, marching bands and floats are requested to please arrive no later than 11:30AM to avoid roadway congestion. All other participants please locate your designated lineup location and then report to the check-in station between 12 noon and 12:30, plan accordingly for street closures. At check-in we will confirm your arrival, and distribute any car signs, beads, candy canes and vehicle decorations specific to each entry.

- ★ The parade **starts on Old Orchard Road**, then continues to Forest Ridge Circle and back to the Statue in front of Forest Ridge Boulevard for the Fair.
- ★ **Participants & dignitaries must provide your own vehicles. Unless otherwise noted by committee.**
- ★ About 1 hour to complete the 2 mile walk/ride. It is recommended that everyone brings bottled water. There will be some water stations just in case you need more. Don't want anyone overheating.
- ★ Groups that have not already been notified they will receive beads or candies to throw, may bring pre-approved wrapped candies. Please inform us ahead of the parade to gain permission for what you wish to throw or hand out. **DO NOT THROW ITEMS UNTIL AFTER TURNING ON TO OLD ORCHARD ROAD.... the Start of the Parade route.**
- ★ No business or political marketing materials are allowed to be distributed.

FAIR ONLY PARTICIPANTS: please report between 10AM to 12:30 PM to set up tables, chairs etc., unless other arrangements have already been made with the Parade Committee. After set up, you may then leave and return by 1:30 PM, being mindful of street closures.

PARADE PARTICIPANTS, after the parade don't go home! Come join us on ‘The Greens’ where the party carries on at the fair with music, food, games, and even more!

Don't miss the results and awards for the best floats, lots of inflatable fun for kids ...
Live Stage Performances, Raffles & Prizes,
and much more!

Forest Ridge Holly Day Parade Committee

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